

Guidelines for Directed Reading/Independent Study Courses

The EBTM 491 (BSAP Directed Reading) and 495 (BSAP Independent Study) courses are designed to allow students to study a special area of Business Systems and Processes that is not currently offered as an individual course. Similarly, EBTM 492 (PMBA Directed Reading) and 496 (PMBA Independent Study) courses are designed to allow students to study a special area of Project Management and Business Analysis that is not currently offered as an individual course.

Students may use this opportunity to pursue specialized interests in a particular area of Business Analytics and Technology Management as well as engage in scholarly, independent research under the supervision of a sponsoring faculty member. Students must have completed all 200 and 300 level requirements and have a minimum cumulative GPA of 3.0

To obtain permission to enroll in EBTM 491/492/495/496, a student must submit a statement to the faculty member who will be supervising their study outlining the specifics of what they propose to do as part of their program of study. This statement should contain the following four distinctly delineated parts:

Scope/Objectives

The first portion should outline the objectives of the proposed study. These objectives may be listed in "bullet" form but must be clearly stated and specific. Mention must also be made concerning how progress toward these objectives will be measured.

Reading Assignment

EBTM 491/492/495/496 Approval Form (1 to 3 Credits)

The purpose of this program is to provide above average students with the ability to explore areas not normally covered by regularly offered courses. The student a i ghUWdha U'cfYgdcbgJ]mZ'g' WggZ`Vta d'Yjcb cZhY' d'fc'Ym' H'Y Jb'fi V'cf'g responsibility is to direct, appraise, and consult with the student to generate a professional and academically worthwhile project.

Student must have consent of the instructor, a minimum 3.00 cumulative GPA, completion of all 200- and 300- level BUAD core requirements, 2 additional EBTM courses, and a special permit. The instructor may impose additional eligibility requirements as deemed necessary. Attach your current **Academic Requirements** to this form.

Name: _____ Student ID#: _____ Semester Registering: _____