



[skip to section links](#)

## ABOUT

### Bursar's Office

#### Minimester 2014 Refund Policy

No cancellation of class schedule will occur for the Minimester. If you choose not to attend Towson University, you must withdraw online through Self Service. To withdraw online, login to Towson Online Services and click on Self Service to access the withdrawal process. Refunds are processed on a first-come, first-served basis. Refunds are processed on a first-come, first-served basis. Refunds are processed on a first-come, first-served basis.

Please allow four to six weeks for receipt of a refund check.

Dates	Refund Percent	Tuition and Fees
Through January 3, 2014	100%	Tuition and Fees
January 4, 2014	50%	Tuition Only
January 5, 2014 and after	0%	None

### Refund Process

Any unpaid charges on a student's financial account with the university will be subtracted from any refund prior to processing a refund request. For payments made by credit card, refunds will be credited to the original credit card account and will be reflected on the credit card monthly statement. For each term, credit card refunds will be processed after the term's Change of Schedule period. However, students may ask for a credit card refund prior to this by contacting the Bursar's Office. If a student receives a refund of amounts charged to a credit card, the credit card owners are responsible for paying any and all interest charges accrued on the credit card.

Questions regarding refunds should be referred to the Bursar's Office, Enrollment Services Center, Room 336, 410-704-2100, or call toll free 1-888-5BURSAR.

- [Exceptions to Refund Policy](#)

#### The Bursar's Office

Enrollment Service Center, Room 336

Hours: Monday - Friday, 8 a.m. - 5 p.m. (Customer Service Center)

Monday - Friday, 8:30 a.m. - 4:00 p.m. (Payment and Rebate Check Disbursement Center )

1-888-5BURSAR (toll free)

Phone: 410-704-2100

Fax: 410-704-6043

E-mail: [warner@towson.edu](mailto:warner@towson.edu)

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