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To promote the general mental health of Towson University students by allowing them the opportunity to grieve and be available for their families immediately surrounding the loss of a loved one

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Students should notify their instructors of the death and impending absence prior to leaving campus or shortly thereafter

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All students who opt to use the Bereavement Procedure can have up to five academic days off surrounding the loss of a loved one in addition to any excused absences already prescribed in the course syllabus should not be used in congruence with the Bereavement Procedure. Significant relationships can include but are not limited to the following individuals:

- parents or legal guardians
- sibling(s)
- significant other, spouse or legal civil union partner
- uncle(s) or aunt(s)
- grandparent(s)
- cousin(s)
- niece(s) or nephew(s)
- legal in-law(s)
- step-Relation individual(s)
- child(ren) or individual(s) in which the student has legal guardianship over

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Students should be allotted two days, in addition to the three mourning days, to travel to and from their respective locations.

Travel days will be calendar days, not academic days. Students opting to use the Bereavement Procedure can appeal to the professor and/or the department chair if more days are needed. These requests will be handled on a case-by-case basis.

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Students should notify their instructors of the death and impending absence prior to leaving campus or shortly thereafter. Allowance of days given for missed academic work should be equal to the number of days excused from class. The student is responsible for working with the professor to make up these assignments. The assignments missed should not be deducted if they are completed in the extended period of allotted time. Faculty are not required to accommodate requests for additional dates.

Proof of Death: